**Agriculture Mechanics I, II and III**
**North Valleys High School**
**Syllabus 2015-2016**

**Instructor:** Gilbert Lenz

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**Communication outside of class**: The most efficient way to contact me is through e-mail at glenz@washoeschools.net. If you call the school and I am not available, please leave a voice mail. I will return your call if you record your name, phone number, and the best time to call.

**LAB FEE: A $38.00 Lab Fee is due by Friday, August 21st**

**Required course materials:** Your lab fee covers the cost of consumable materials for this class. I will also make available: shop coats, safety glasses, gloves, and hearing protection.

**Late work Policy:**

- Homework and classwork cannot be made up without a valid excused absence or approval from the instructor.
- Assessments can be retaken up to three times during PASS class. The grade book will reflect the *most recent score* (not the highest).
- No late work or assessments will be accepted from a previous quarter.

**Make Up Work Policy:**

- Students who miss work for excused absences have until Friday of the week following their return from absence make up any missed work.
- It is the responsibility of the student to come in at lunch or after school in order to get missing work.
- If you do not see turned in work reflecting on infinite campus within two weeks of when it is submitted, please see me and advise me of the situation.

## Safety Exams

All students must pass the applicable Agriculture Mechanics safety examinations before they will be allowed to participate in shop labs. Students who fail the safety exam on their first attempt will be retrained and given one more opportunity to retake the exam. Upon their second failure, students will be required to come in during PASS class with a one-page essay describing the importance of shop safety and outlining the steps they have taken to pass on this attempt. Students working on exam retakes will be given alternate assignments during lab time.

## Safety Violations

Some examples of safety violations include:

- Students in the shop without an instructor present
- Using personal electronic devices while in the shop
- Failure to use required personal protective equipment including:
    - Eye protection at all times
    - Closed toed shoes
    - Appropriate gloves while welding, grinding or cutting
    - A shop apron or welding jacket
    - Hearing protection while sawing or grinding
- Horse play in the shop
- Removing guards or safety apparatus from any of the shop equipment
- Failure to hold fellow students accountable for shop safety

## Safety Probation

Every student in the lab is responsible for lab safety. Any student violating shop safety rules or tolerating the violation of such rules by a classmate will be placed immediately on Safety Probation. Affected students will be removed from the shop setting immediately and will not be allowed to return until they complete a 500 word essay explaining the rule they violated and why it is important.

## Integrity and Professionalism

As a member of the Future Farmers of America, and the CASE Academy, integrity and professionalism are held in the highest regard. Gross violations of integrity or professionalism will result in an administrative review and possible expulsion from the course

**Summary of assignments and relative weight**

| Assignment | Weight |
|---|---|
| • Daily Work | 20% |
| • Assessments/Labs | 60% |
| • Final Exam | 20% |
| • **Total** | **100%** |

**Grading scale:**

| | | | | | |
|---|---|---|---|---|---|
| A | - | 90-100% | C | - | 70-79.99 |
| B | - | 80-89.99 | D | - | 60-69.99 |

☹ - Below 60

Grades will not be rounded. (79.99% is still a C)

**Other Relevant Information and Classroom Policies**

**Discipline:** My class operates with a progressive warning system.

- Warnings directly affect the class citizenship grade – each student receives 10 points a week
  - 0 warnings = 10 points
  - 1 warning = 8 points
  - 2 warnings = 5 points
  - 3 warnings = 3 points + in class detention
  - 4 warnings = 0 points + SSO referral and a parent call
- A warning can be given for behavior, or failure to be prepared for class
- When a student receives a warning his or her initials are written on the board
- If a student receives three warnings he or she will be assigned a 15-minute detention at lunch.

**Other Discipline Issues:** All NVHS school policies and rules will be followed. Any electronic devices that become visible during the class period without permission will be confiscated and secured in the student support office.

## ***STUDENT AGREEMENT***

**Class _____ Period _____**

I, _____, have read the syllabus for this class and agree to abide by the rules and consequences set by Mr. Lenz and North Valleys High School. I am aware of the grading and make-up / late policies.

_____ _____ _____

**Student signature** **Student ID Number** **Date**

## STUDENT AND PARENT COURSE CONSENT

We have read and understand the expectations for this class and will support Mr. Lenz in his effort to provide an effective learning environment. We also understand that this course is a thought-provoking course that will require a significant amount of effort on the part of the student.

_____ _____

**Student's Signature** **Parent's Signature**

_____ _____

**Home Phone Number** **Parent's Email**

***Allergies:*** _____ ***Reaction:*** _____

**Emergency contact #** _____

**Please return this expectations form to Mr. Lenz and bring the bookkeeper receipt for the $38 lab fee by August 21st.**